

September 14, 2026 Meeting Agenda

SEPTEMBER 11, 2001



25 YEARS WE REMEMBER

THE LIVES. THE HEROES.
THE SACRIFICE. THE UNITY.

Never Forget

HONOR ★ REMEMBER ★ ALWAYS

Long View

Town
Government
Center

Sep 11, 2026
7:56 AM 60°F

Town of
Long View

NORTH CAROLINA
WHERE PAST MEETS PROGRESS.

Today, we pause to honor the nearly 3,000 lives lost,
the brave first responders, and all who were forever changed.
Their courage and sacrifice will never be forgotten.

**TOWN OF LONG VIEW
BOARD OF ALDERMEN
REGULAR MEETING AGENDA
MONDAY, SEPTEMBER 14, 2026**

Meeting Place: Council Chambers
Government Center
2404 1st Ave S.W.
Long View, NC 28602

Meeting Time: 5:30 p.m.

1. Call Meeting to Order Mayor Eddie Marlowe
2. Roll Call
3. Invocation Alderman Genita Hill
4. Approval of Minutes:
 - a. August 10, 2026, Regular Meeting Minutes- Open Session
 - b. August 10, 2026, Regular Meeting Minutes- Closed Session
 - c. September 2, 2026, Special Meeting Minutes- Closed Session
5. Items for Discussion:
 - a. Hispanic Heritage Month Proclamation Mayor Eddie Marlow
 - b. Adoption of Vacate and Close Ordinances Code Enforcement Chad Powell
 - Vacate and Close 3005 2nd Ave SW CO-05-26-27
 - Vacate and Close 1345 28th St SW CO-05-26-27
 - c. Adoption of Engineering Services Contract Interim Town Manager Melissa Lalonde
 - Destination by Design
 - d. Flock Camera Update Police Chief Justin Reid
 - e. Call for Public Hearing Town Clerk Heather Minor
 - Voluntary Annexation & Zoning 1964 Old Shelby Rd
 - Voluntary Annexation & Zoning 1970 Old Shelby Rd
 - f. Manager Report Interim Town Manager Melissa Lalonde
 - g. Public Comment
 - h. Closed Session Pursuant to NC GS 143-318.11(a)(3), Attorney-Client Privilege
 - i. Closing Remarks
6. Adjournment

Heather T. Minor CMC, NCCMC
Town Clerk

Mayor Douglas E. Marlowe Jr



TOWN OF LONG VIEW

2404 1st AVENUE SOUTHWEST

LONG VIEW, NC 28602

TELEPHONE: (828) 322-3921 FAX: (828) 578-6637

Town of Long View Board of Aldermen Regular Meeting Meeting Minutes **August 10, 2026, 5:30 PM**

1. Call Meeting to Order

Mayor Eddie Marlowe called the meeting to order at 5:31 p.m.

2. Roll Call

Mayor Marlowe conducted the roll call.

Present: Alderman Gary Lingerfelt, Alderman Allen Bumgarner, Alderman Tim Hertz, Mayor Eddie Marlowe

Absent: Alderman Genita Hill, Alderman Phyllis Pennington

3. Invocation

The invocation was delivered by Alderman Gary Lingerfelt.

4. Approval of Minutes

a. July 13, 2026, Regular Meeting Minutes

Mayor Douglas E. Marlowe Jr. called for approval of the July 13, 2026, Regular Meeting Minutes.

Motion to approve the July 13, 2026, Regular Meeting Minutes was made by Alderman Tim Hertz and seconded by Alderman Allen Bumgarner. The motion carried unanimously.

b. July 21, 2026, Special Meeting Minutes

Mayor Douglas E. Marlowe Jr. called for approval of the July 21, 2026, Special Meeting Minutes.

Motion to approve the July 21, 2026, Special Meeting Minutes was made by Alderman Allen Bumgarner and seconded by Alderman Tim Hertz. The motion carried unanimously.

5. Items for Discussion

a. Public Hearing

Rezoning: Parcels 2783909856, 2793000702, 2783908863, 2783908794, 27839096234

Mayor Douglas E. Marlowe Jr. invited Town Planner Susan Matheson to come forward.

A motion to open the public hearing was made by Alderman Gary Lingerfelt and seconded by Alderman Allen Bumgarner and approved unanimously.

Town Planner Susan Matheson presented the rezoning application pertaining to a cluster of five parcels located along 3rd Street Northwest and 2nd Avenue Northwest, situated behind the Long View Recreation Center. She explained that these parcels carry designated addresses of "0," meaning they are unaddressed stop parcels — specifically, three addressed as 0 on 3rd Street Northwest and two addressed as 0 on 2nd Avenue Northwest.

Town Planner Matheson noted that the parcels are currently zoned industrial and that the rezoning application was submitted by the property owner, Ms. Julie Parsons, who owns all five parcels as well as additional parcels across from them. She explained that Ms. Parsons intends the cluster to become a future small residential subdivision, but that the existing industrial zoning designation presents a zoning conformance issue. The parcels are presently vacant.

Town Planner Matheson reported that the Long View Planning Board met on July 16, 2026, to review the rezoning application. The Planning Board found that the proposed rezoning from industrial to R-3 Residential is appropriate, consistent with and supportive of the Long View Land Use Plan priorities, and in line with the property's designation as residential parcels on the future land use map. She explained that the R-3 zoning district designation would align with the closest surrounding parcels and that, while the parcels are currently landlocked, they would have road access to the nearest road through the adjacent residential R-3 area if the rezoning is permitted. She further stated that the Planning Board found the rezoning to be of interest to the public, consistent with the zoning designation of the surrounding R-3 properties, and that the use of the property for single-family residential development would place no additional burden on the town's utilities and services.

Town Planner Matheson concluded by stating that the Planning Board voted to recommend that the Board of Aldermen amend the town's zoning map for these five parcels from industrial to R-

3 zoning, and that the Planning Board agrees with the consistency and reasonability statement supporting this request.

Mayor Douglas E. Marlowe Jr. opened the floor to public comment. No members of the public came forward to be heard.

A motion to close the public hearing was made by Alderman Tim Hertzell and seconded by Alderman Gary Lingerfelt and carried unanimously.

Mayor Douglas E. Marlowe Jr. then called for a motion to approve the zoning map amendment for the five parcels.

Motion to approve the zoning map amendment rezoning Parcels 2783909856, 2793000702, 2783908863, 2783908794, and 27839096234 from industrial zoning to R-3 Residential zoning was made by Alderman Gary Lingerfelt and seconded by Alderman Tim Hertzell. The motion carried unanimously.

b. Call for Public Hearing September 14, 2026

Voluntary Annexation — 1964 Old Shelby Rd | Voluntary Annexation — 1970 Old Shelby Rd | Zoning — 1964 Old Shelby Rd | Zoning — 1970 Old Shelby Rd

Town Planner Susan Matheson addressed the Board regarding the previously scheduled public hearing for voluntary annexation applications for the properties located at 1964 and 1970 Old Shelby Road. She advised the Board that the property owner has requested that the public hearing be moved from August 10, 2026, to September 14, 2026, regular meeting. Accordingly, Town Planner Matheson requested that the Board approve calling for a public hearing at the September 14, 2026, meeting for both the voluntary annexation and the associated zoning matters for those two properties.

Motion to call for a public hearing at the September 14, 2026, meeting for the voluntary annexation of 1964 Old Shelby Road and 1970 Old Shelby Road was made by Alderman Tim Hertzell and seconded by Alderman Allen Bumgarner. The motion carried unanimously.

Motion to call for a public hearing at the September 14, 2026, meeting for the zoning of 1964 Old Shelby Road and 1970 Old Shelby Road was made by Alderman Gary Lingerfelt and seconded by Alderman Tim Hertzell. The motion carried unanimously.

c. Adoption of Vacate and Close Ordinances

Ordinance No. CO-04-26-27: 168 19th St NW Unit 168C

Code Enforcement Officer Chad Powell presented the matter of Ordinance No. CO-04-26-27 pertaining to 168 19th Street NW, Unit 168C. Code Enforcement Officer Powell reported that while the general conditions of the property have improved — with the grass being kept cut and trash picked up — meaningful progress on the individual units has been limited. He noted that the responsible parties have not been prompt in communicating with his office regarding remediation efforts, and that this property remains on his active radar alongside other incoming code enforcement matters.

Mayor Douglas E. Marlowe Jr. invited questions from the Board. None were raised.

Motion to adopt Ordinance No. CO-04-26-27 pertaining to 168 19th Street NW, Unit 168C was made by Alderman Tim Hertzell and seconded by Alderman Allen Bumgarner. The motion carried unanimously.

d. Civil Air Patrol Motion

Town Attorney Jimmy Summerlin addressed the Board, noting that at the special meeting held in late July, the Board had directed him to prepare a motion governing the use of the Long View Recreation Center by the Civil Air Patrol and other emergency response agencies. He indicated that the prepared motion had been provided to the Board in advance of the meeting.

Mayor Douglas E. Marlowe Jr. read the motion into the official record in its entirety, as follows:

"I move that, notwithstanding the town's general restriction on leasing the Town of Long View Recreation Center, the Town Manager be authorized to permit the use of the Town of Long View Recreation Center by emergency response management agencies, subject to the following: As used in this motion, 'emergency response management agencies' shall mean agencies operating under the authority of the Town of Long View, Burke, Catawba, and surrounding counties and the various municipalities thereof, including but without limitation, police, sheriff, fire, public works, and emergency response agencies; agencies operating under the authority of the State of North Carolina, including but without limitation, the Highway Patrol, Bureau of Investigation, Emergency Management, Forest Service, and National Guard; and Civil Air Patrol; and agencies operating under the authority of the United States Government, including but without limitation, the FBI, FEMA, Forest Service, and all branches of the United States Military. Where appropriate, the Town Manager shall require any agency desiring use of the Town of Long View Recreation Center to provide evidence of liability insurance of not less than \$1,000,000, with the Town of Long View named as an additional insured. Where appropriate, the Town Manager, in consultation with the Town Attorney, shall prepare a memorandum of understanding to be executed by the agency requesting use of the Town of Long View Recreation Center, detailing the extent of the permitted use, the duration thereof, and other provisions as appropriate based on the intended usage."

Motion to approve the Civil Air Patrol motion authorizing the Town Manager to permit the use of the Town of Long View Recreation Center by emergency response management agencies, subject to the terms and conditions as read into the record, was made by Alderman Tim Hertzell and seconded by Alderman Allen Bumgarner. The motion carried unanimously.

e. Crisis Communication Plan Adoption

Public Relations Director Heather Minor presented the Town's Crisis Communication Plan for Board adoption. Director Minor acknowledged the contributions of Captain Anderson of the Police Department and Deputy Fire Chief Tyler Keener, who assisted in composing the plan. She described the Crisis Communication Plan as a supplement to the Standard Operating Guidelines previously adopted by the Board the prior year.

Director Minor explained the foundational rationale for the plan, emphasizing that communication during an emergency is just as important as the response itself. She cited examples of the types of emergencies the plan would address, including severe weather, major utility outages — referencing a recent outage experienced the prior weekend — and public safety incidents. She stated that residents expect timely, accurate, and consistent information during such events, and that the plan provides a standardized framework to ensure that information is verified, coordinated, and shared through official channels.

Director Minor drew a clear distinction between the existing PIO Standard Operating Guidelines and the Crisis Communication Plan: the PIO SOG defines who is responsible and what the PIO's duties are, while the Crisis Communication Plan defines how the entire organization communicates during a crisis. She described the two documents as forming a complete communication framework together.

Rather than reading the plan in full, Director Minor provided the Board with the following highlights of the plan's content: communication objectives focused on protecting life safety and public trust; defined roles and responsibilities for the crisis communication team; three activation levels based on the severity of an incident; notification and approval procedures; official communication channels including the My Long View app, the town website, social media, and press releases; guidance on media relations and rumor control; recovery communications; annual training requirements; and practical tools including a sample voting statement and an incident information checklist.

Director Minor closed by stating that the best time to prepare a communication plan is before one is needed, not in the middle of a crisis. She confirmed that the Crisis Communication Plan, along with the revisions to the Standard Operating Guidelines presented next on the agenda, had been reviewed by all department heads. She respectfully recommended that the Board adopt the plan.

No questions were raised by the Board.

Motion to adopt the Town of Long View Crisis Communication Plan was made by Alderman Allen Bumgarner and seconded by Alderman Tim Hertz. The motion carried unanimously.

f. Public Information Officer SOG Revision

Public Relations Director Heather Minor then presented the annual revisions to the Public Information Officer Standard Operating Guidelines, which were originally adopted the prior year. She reiterated that the two documents — the Crisis Communication Plan and the PIO SOG — are designed to complement one another.

Director Minor explained that during this year's annual review, the PIO Standard Operating Guidelines were updated to ensure continued alignment with the newly adopted Crisis Communication Plan and to reflect the town's evolving communication needs. She outlined the specific revisions, which included clarification of responsibilities, updated procedures, and the addition of practical resources such as a quick reference guide, communication templates, and revised notification and approval processes. These additions are intended to improve consistency and efficiency during both emergency and non-emergency incidents.

Director Minor was careful noting that the revisions do not change the overall purpose of the guideline but rather strengthen it by improving clarity, incorporating lessons learned, and ensuring they remain a practical and actionable resource for staff. She respectfully recommended that the Board approve the revised PIO Standard Operating Guidelines.

No questions were raised.

Motion to approve the revisions to the Public Information Officer Standard Operating Guidelines was made by Alderman Tim Hertz and seconded by Alderman Gary Lingerfelt. The motion carried unanimously.

g. Finance Report

Interim Finance Director and Interim Town Manager Melissa Lalonde presented the Finance Report as of July 31, 2026, representing 8.3 percent completion of the fiscal year.

Interim Town Manager Lalonde reported that in the General Fund, revenues year-to-date totaled \$641,054.77, while expenditures totaled \$1,146,300.00. She acknowledged that expenditures currently exceed revenues but explained that this is expected early in the fiscal year, primarily due to the upfront payment of property, liability, and workers' compensation insurance premiums — noting that paying these obligations upfront results in approximately \$9,000 in annual savings.

In the Utility Fund, Interim Town Manager Lalonde reported revenues of \$246,150.00 against expenditures of \$378,862.00, reflecting a deficit of approximately \$132,700.00. She reassured the Board that this imbalance is similarly attributable to the upfront insurance payments, with

insurance costs split equally between the General Fund and the Utility Fund, and that revenue would catch up over the course of the year.

Additional utility billing statistics were provided: 2,725 bills were issued, 46 accounts were disconnected for non-payment, 243 late bills were generated, and 20 applications for new service were received.

No questions were raised by the Board. No action was needed.

h. Manager Report

Interim Town Manager Melissa Lalonde provided the Manager's Report. She noted that Catawba County has issued its tax bills and that most residents have likely received them, with the town beginning to see revenue from that source.

Interim Town Manager Lalonde also provided an update on the medical center building's HVAC systems. She reported that Century Services came out and replaced Unit 3, which appears to be functioning well. She noted that Unit 2 had also been experiencing issues, but that Century Services was on site the prior week and she had not received any further complaints since that visit, indicating the situation appears stable.

No questions were raised. No action was needed.

i. Public Comment

Mayor Marlowe opened the floor for public comment. No members of the public came forward to be heard.

j. Closed Session

Pursuant to NC General Statute 143-318.11(6) Personnel

Mayor Marlowe announced that the Board would be entering into closed session to discuss a personnel matter pursuant to North Carolina General Statute 143-318.11(6). The public and all guests were asked to clear the Council Chambers. Mayor Marlowe thanked those in attendance for their interest in the town's business and wished them a good evening.

A motion was made by Alderman Tim Hartzel and seconded by Alderman Gary Lingerfelt to enter closed session at 5:55 p.m. The motion to enter closed session was unanimous.

A motion to return to open session was made by Alderman Allen Bumgarner and seconded by Alderman Tim Hartzel at 6:05 p.m. The motion to return to open session was unanimous.

k. Closing Remarks

None

l. Adjournment

A motion to adjourn was made by Alderman Gary Lingerfelt and seconded by Alderman Allen Bumgarner. The motion to adjourn was unanimous.

The meeting adjourned at 6:06 p.m.



TOWN OF LONG VIEW, NORTH CAROLINA
PROCLAMATION
HISPANIC HERITAGE MONTH
SEPTEMBER 15 – OCTOBER 15, 2026

WHEREAS, each year, from September 15 through October 15, our nation observes Hispanic Heritage Month to recognize and celebrate the histories, cultures, traditions, achievements, and contributions of Hispanic and Latino Americans; and

WHEREAS generations of Hispanic and Latino Americans have strengthened our nation and our communities through their leadership, service, entrepreneurship, creativity, cultural heritage, and commitment to family and community; and

WHEREAS the Town of Long View is proud of its Hispanic and Latino residents, families, employees, business owners, and community leaders who contribute to the character, economy, workforce, diversity, and continued growth of our Town; and

WHEREAS, Long View is proud to be home to Centro Latino, an important community organization that provides programs, resources, cultural opportunities, and connections that strengthen Hispanic and Latino families and enrich the greater Long View community; and

WHEREAS Hispanic Heritage Month provides an opportunity to celebrate the traditions, history, languages, art, music, food, and accomplishments of Hispanic and Latino cultures while recognizing the neighbors, families, and organizations that help make Long View a stronger and more vibrant community;

NOW, THEREFORE, I, Douglas E. Marlowe, Jr., Mayor of the Town of Long View, North Carolina, on behalf of the Long View Board of Aldermen, do hereby proclaim September 15 through October 15, 2026, as

HISPANIC HERITAGE MONTH in the Town of Long View, and encourage all residents to join us in celebrating the heritage, culture, achievements, and contributions of Hispanic and Latino Americans and in recognizing their important role in the story and future of our community — Where Past Meets Progress.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the Town of Long View to be affixed this 14th day of September 2026.

Douglas E. Marlowe, Jr., Mayor

ATTEST:

Heather T. Minor, CMC, NCCMC
Town Clerk

**AN ORDINANCE DIRECTING THE TOWN TO VACATE AND CLOSE THE
PROPERTY HEREIN DESCRIBED AS UNFIT FOR HUMAN HABITATION AND
DIRECTING THAT A NOTICE BE PLACED THEREON THAT THE SAME MAY NOT
BE OCCUPIED**

File No. CO-05-26-27

WHEREAS, the Town Council of the Town of Long View finds that the **Dwelling** (defined below) located at **3005 2nd Ave SW. (Parcel ID#: 279205077886)** is unfit for human habitation under the Town Minimum Housing Code and that all of the procedures of the Minimum Housing Code have been complied with; and

WHEREAS, the owner of this dwelling has been given a reasonable opportunity to bring the dwelling up to the standards of the Minimum Housing Code in accordance with NCGS Chapter 160D, Article 12 pursuant to an order issued by the Code Enforcement Officer on the 2nd day of June, 2026 and the owner has failed to comply with the Order; and

WHEREAS, dangerous conditions on this property should be abated and the dwelling should be vacated and closed as directed by the town official and the dwelling should be placarded by placing thereon a notice prohibiting use for human habitation;

NOW, THEREFORE, BE IT ORDAINED by the Town Council of the Town of Long View, that:

Section 1. The owner of such dwelling is hereby ordered to **VACATE AND CLOSE** and remove any occupants and/or personal property therein on or before the 26th day of September, 2026.

Section 2. The town official is hereby authorized and directed to place placards on the dwelling containing the legend:

"This building is unfit for human habitation; The use or occupation of
this building for human habitation is prohibited and unlawful."

Section 3. The town official is hereby authorized and directed to abate dangerous conditions and to vacate and close the above-described dwelling in accordance with this ordinance, and in accordance with the town's Minimum Housing Code and NCGS 160D-Article 12;

Section 4. Any cost of abatement and to vacate and close the residence shall constitute a lien against the real property upon which the cost was incurred. The lien shall be filed in the office of the County Tax Collector, and shall have the same priority and be collected in the same manner as the lien for special assessments in Article 10 of NCGS Chapter 160A;

Section 5. It shall be unlawful for any person to remove or cause to be removed the placard from any dwelling to which it is affixed. It shall likewise be unlawful for any person to occupy or to permit the occupancy of any dwelling therein declared to be unfit for human habitation.

Section 6. North Carolina General Statute 160D-102 and Town of Long View Ordinance Chapter 152, Section 152.03. define a "Dwelling" as any building, structure, manufactured home or mobile home, or part thereof, used and occupied for human habitation or intended to be so used, and includes any outhouses and appurtenances belonging thereto or usually enjoyed therewith, except that it does not include any temporary dwelling or any manufactured home or mobile home, which is used solely for a seasonal vacation purpose. "Manufactured home" or "mobile home" means a structure as defined in G.S. §143-145(7).

Section 7. This Ordinance shall become effective upon its adoption.

ADOPTED this 14th day of September, 2026.

Douglas E. Marlowe, Jr., Mayor

ATTEST:

Heather Minor, CMC, NCCMC
Town Clerk

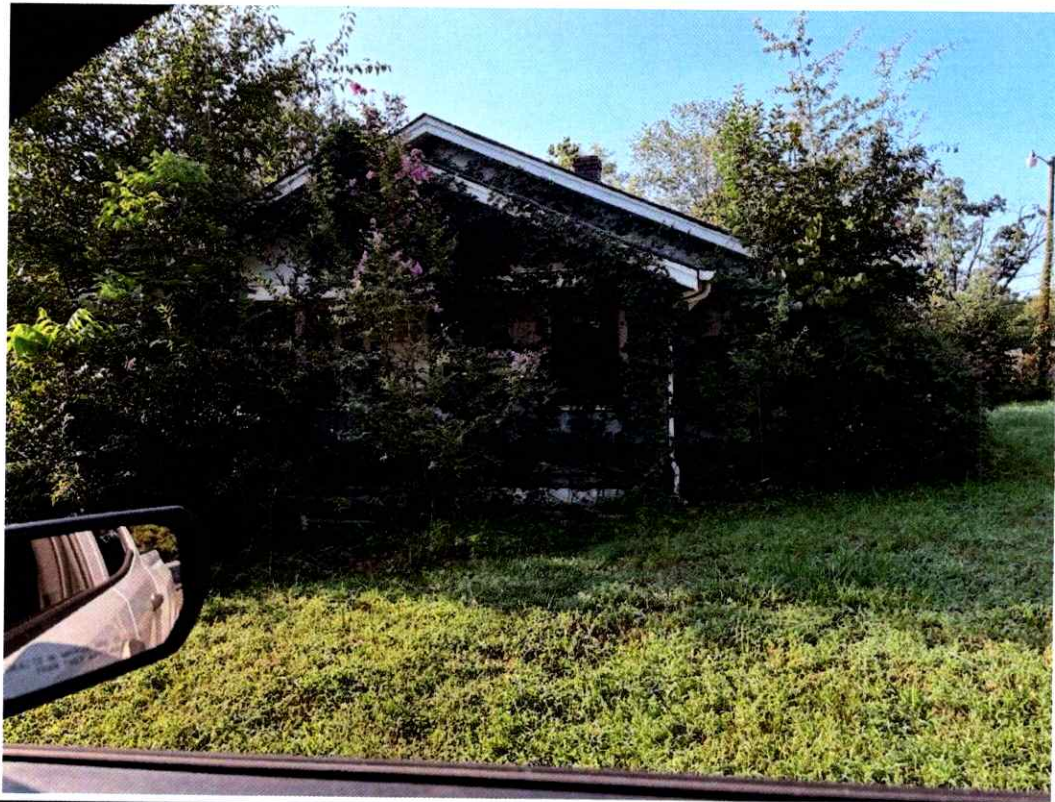
3005 2nd Ave SW



3005 2nd Ave SW
Photo Date: 5/12/2026



3005 2nd Ave SW
Photo Date: 9/1/2026



WPCOG

**AN ORDINANCE DIRECTING THE TOWN TO VACATE AND CLOSE THE
PROPERTY HEREIN DESCRIBED AS UNFIT FOR HUMAN HABITATION AND
DIRECTING THAT A NOTICE BE PLACED THEREON THAT THE SAME MAY NOT
BE OCCUPIED**

File No. CO-06-26-27

WHEREAS, the Town Council of the Town of Long View finds that the **Dwelling** (defined below) located at **1345 28th St SW. (Parcel ID#: 279213139309)** is unfit for human habitation under the Town Minimum Housing Code and that all of the procedures of the Minimum Housing Code have been complied with; and

WHEREAS, the owner of this dwelling has been given a reasonable opportunity to bring the dwelling up to the standards of the Minimum Housing Code in accordance with NCGS Chapter 160D, Article 12 pursuant to an order issued by the Code Enforcement Officer on the 12th day of May, 2026 and the owner has failed to comply with the Order; and

WHEREAS, dangerous conditions on this property should be abated and the dwelling should be vacated and closed as directed by the town official and the dwelling should be placarded by placing thereon a notice prohibiting use for human habitation;

NOW, THEREFORE, BE IT ORDAINED by the Town Council of the Town of Long View, that:

Section 1. The owner of such dwelling is hereby ordered to **VACATE AND CLOSE** and remove any occupants and/or personal property therein on or before the 26th day of September, 2026.

Section 2. The town official is hereby authorized and directed to place placards on the dwelling containing the legend:

"This building is unfit for human habitation; The use or occupation of
this building for human habitation is prohibited and unlawful."

Section 3. The town official is hereby authorized and directed to abate dangerous conditions and to vacate and close the above-described dwelling in accordance with this ordinance, and in accordance with the town's Minimum Housing Code and NCGS 160D-Article 12;

Section 4. Any cost of abatement and to vacate and close the residence shall constitute a lien against the real property upon which the cost was incurred. The lien shall be filed in the office of the County Tax Collector, and shall have the same priority and be collected in the same manner as the lien for special assessments in Article 10 of NCGS Chapter 160A;

Section 5. It shall be unlawful for any person to remove or cause to be removed the placard from any dwelling to which it is affixed. It shall likewise be unlawful for any person to occupy or to permit the occupancy of any dwelling therein declared to be unfit for human habitation.

Section 6. North Carolina General Statute 160D-102 and Town of Long View Ordinance Chapter 152, Section 152.03. define a "Dwelling" as any building, structure, manufactured home or mobile home, or part thereof, used and occupied for human habitation or intended to be so used, and includes any outhouses and appurtenances belonging thereto or usually enjoyed therewith, except that it does not include any temporary dwelling or any manufactured home or mobile home, which is used solely for a seasonal vacation purpose. "Manufactured home" or "mobile home" means a structure as defined in G.S. §143-145(7).

Section 7. This Ordinance shall become effective upon its adoption.

ADOPTED this 14th day of September, 2026.

Douglas E. Marlowe, Jr., Mayor

ATTEST:

Heather Minor, CMC, NCCMC,
Town Clerk

1345 28th St SW
Photo Date: 4/21/2026



1345 28th St SW
Photo Date: 4/21/2026



Destination by Design and Town of Long View

Engineering, Permitting, and Contract Administration Agreement

THIS AGREEMENT entered into this ____ day of _____, 2026, by Town of Long View, referred to as "Client" or "Owner" and Destination by Design Studios, PLLC (DbD), referred to as "DbD" or "Design Team" or "Consultant."

1.0 Project Description and Location

- 1.1 The Client wishes for DbD to develop bid-ready construction documents for sidewalk improvements on the south side of 1st Ave SW from 22nd to 27th streets (approx. 2,200'). The scope does not include full intersection engineering. Improvements at intersections will be limited to sidewalk and pedestrian connectivity necessary to connect the proposed improvements to the limits of the identified study-area streets.
- 1.2 Per the Client's direction, the design package shall include all elements required by NC Commerce funding; any additional or expanded elements will be considered beyond the scope of this design and engineering services contract and would require a change order and additional services.
- 1.3 DbD shall be responsible for the appropriate management of the project including any necessary sub-consultants, correspondence, project materials distribution, and scheduling. Client to provide most recent utility mapping documents generated by others.
- 1.4 The intent of the project is to utilize the services of the Design Team for the duration of the project development. Additional assignments, above and beyond those listed in Section 2.0 below, may be added to the scope of services, schedule, and fees at the discretion of the Client.

2.0 Scope of Work

Task 2.1: Direction Setting, Project Coordination, Site Visit, and Survey

As part of the project's initial phase, the Consultant will provide direction setting, project coordination, site reconnaissance, and survey coordination to establish a clear foundation for project planning and design.

The Consultant will facilitate initial coordination with the Client and project partners to confirm project objectives, priorities, roles, responsibilities, schedule, and anticipated deliverables. The Consultant will also conduct internal project team coordination to align planning, landscape architecture, engineering, and other applicable disciplines and establish an integrated approach to project delivery.

The Consultant will conduct an initial site visit to evaluate existing conditions, identify opportunities and constraints,

document key site features, and confirm information necessary to advance subsequent planning and design activities.

The Consultant will identify necessary survey data and technical requirements and coordinate with a local surveyor to obtain a design-level survey and other field data necessary to support the project.

Task 2.2: Preliminary Engineering (30% Design)

Task 2.2.1: Preliminary Sidewalk Design

Upon receipt of the completed design-level survey, DbD will prepare a preliminary sidewalk plan based on the approved project limits and desired pedestrian connections. The proposed sidewalk alignment will be incorporated into the survey and refined based on existing topography, right-of-way, utilities, drainage features, roadway conditions, driveways, intersections, property access, and other existing site constraints.

DbD will coordinate internally among applicable planning, landscape architecture, and engineering disciplines and conduct design review meetings with the Client to discuss the preliminary alignment, identified constraints, and potential design alternatives before advancing the preferred approach.

Task 2.2.2: Client Review and 30% Design

Based on Client input, DbD will refine the preferred sidewalk alignment and advance the project to approximately 30% design. The 30% design package will establish the overall project footprint and preliminary engineering approach and may include, as applicable, sidewalk alignment and dimensions, preliminary horizontal and vertical geometry, grading, drainage improvements, ADA-compliant curb ramps and crossings, driveway modifications, roadway interface improvements, and other features necessary to define the proposed improvements.

DbD will review the preliminary design for constructability and identify potential right-of-way, easement, utility, permitting, and property impacts that should be addressed as the project advances. This includes coordination with NCDOT and Duke Energy, but excludes any railroad-related coordination, which is beyond the scope of this project.

DbD will present the 30% design to the Client and/or Town Council, as requested, and incorporate applicable comments necessary to establish an approved preliminary design. Upon approval, the 30% design will serve as the basis for advancing the project into final engineering and preparation of construction-ready plans and specifications.

Task 2.3: Final Engineering and Construction Specifications

Upon approval of the 30% design, DbD will advance the project through final engineering and prepare stamped, sealed, and signed construction drawings and technical specifications suitable for permitting, bidding, and construction. Plans will conform to applicable local, state, and federal requirements and will include, as applicable, but not be limited to, the following:

Cover Sheet – Including plan contents, vicinity and location maps, project information, applicable utility provider contact information, general notes, and other information required by the applicable reviewing agencies.

Existing Conditions and Demolition Plan – Identifying existing pavement, sidewalks, curb and gutter, driveways, drainage infrastructure, utilities, vegetation, structures, and other features to be removed, relocated, protected, or otherwise impacted by construction. Limits of disturbance, clearing, and applicable protection measures will also be identified.

Sidewalk Layout and Geometry Plan – Including final sidewalk alignment, widths, dimensions, horizontal geometry, connections to existing pedestrian facilities, driveway crossings, roadway crossings, curb ramps, and other physical improvements necessary to construct the proposed pedestrian facilities. Plans will address applicable ADA accessibility requirements and pedestrian connectivity throughout the project limits.

Paving, Grading, and Drainage Plan – Including proposed sidewalk and roadway elevations, spot grades, slopes, curb and gutter improvements, driveway tie-ins, drainage improvements, retaining walls, and other grading necessary to accommodate the proposed improvements. Where required, plans will identify stormwater structures, inlets, pipes, drainage swales, and other improvements necessary to maintain positive drainage and address impacts associated with construction.

Utility Coordination – Identify known existing utilities within the project area and coordinate proposed improvements to minimize conflicts. Where conflicts are identified, DbD will notify the Client of conflicts to determine and necessary design adjustments.

Erosion and Sediment Control Plans – To the extent required based on the anticipated limits of disturbance, DbD will prepare erosion and sediment control plans and associated details in accordance with applicable local and state requirements and NPDES regulations.

Construction Details and Typical Sections – Including typical sidewalk sections, curb and gutter details (where necessary. Note, much of the existing curb and gutter is to remain), ADA curb ramps, driveway crossings, pavement transitions, drainage details, erosion control measures, and other project-specific or jurisdictional details necessary for construction.

Technical Specifications and Bid-Ready Documents – DbD will prepare applicable technical specifications, quantities, and supporting construction documentation necessary to provide the Client with a coordinated, bid-ready construction package. Documents will establish applicable materials, installation requirements, workmanship standards, and other technical requirements necessary for construction of the proposed improvements.

Final construction documents will be internally reviewed for coordination, constructability, and consistency prior to submission to the Client and applicable reviewing agencies.

Task 2.4. Bidding and Construction Phase Services

Obtain Competitive Bids per NC General Statutes Chapter 143. Develop all specifications and advertise bid. Answer any questions from contractors during the bidding process and provide any necessary bidding addendum. Make a recommendation to Client for contractor selection. DbD shall advise and consult with the Client during the

Construction Phase. DbD will require contractors to supply any necessary bid, performance, and any other bonds for said project. DbD shall have authority to act on behalf of the Owner only to the extent provided in this Agreement. DbD's responsibility to provide Construction Phase Services commences with the award of the Contract for Construction and terminates on the date that DbD issues the final Certificate for Payment. Contract Administration services include a preconstruction meeting, evaluations of work at monthly on-site progress meetings, certificates for payment to contractor, submittal review, minor changes to work, substantial completion, and punch lists. DbD shall not have control over, charge of, or responsibility for the construction means, methods, techniques, sequences or procedures, or for safety precautions and programs in connection with facility construction, nor shall DbD be responsible for the Contractor's failure to perform the Work in accordance with the requirements of the Contract Documents. DbD shall not have control over or charge of, and shall not be responsible for, acts or omissions of the Contractor or of any other persons or entities performing portions of the Work.

3.0 Schedule of Fees and Hourly Rates

3.1 The fees below are lump sum and in accordance with the Scope of Services identified in Section 2.0 above:

Task 1: Direction Setting, Project Coordination and Survey	\$ 28,000*
Task 2. Prelim. Engineering	\$ 47,500
Task 3. Final Design, Permitting, and Bidding	\$ 68,090
Task 4. Bidding and Construction Phase Services	\$ 34,500
Total Cost:	\$ 173,090

*Note, as part of task 1, the survey allowance is up to \$12,500. Any survey expenses beyond this amount will need to be paid for through budgeted contingency funds.

3.2 Hourly Rates

If requested in writing by the Owner, DbD shall provide additional services at the hourly rates listed below.

1.	Principal/ Professional Engineer/ Landscape Architect	\$ 235/hour
2.	Senior Planner/Landscape Designer	\$ 195/hour
3.	Administrative	\$ 85/hour

4.0 Payment Schedule

- 4.1 Upon contract execution, the Consultant shall be paid a 15% deposit and then subsequently submit monthly or bi-monthly billings in accordance with project progress. Invoices shall not exceed the amounts listed for each phase or total lump sum fee, unless approved in advance by the Owner.
- 4.2 Consultant's services under the phases listed in 2.0 above, shall each be considered complete at the earlier of: 1) the date when the submissions for that phase have been accepted by the Owner; or 2) fourteen (14) days after the date when such submissions are delivered to the Owner for final acceptance.

5.0 STANDARD PROVISIONS

1. **DbD's Scope of Services, Exclusions, and Additional Services.** DbD will perform only the services specifically described in this Agreement. If requested by the Client and agreed to by DbD, DbD will perform Additional Services, which shall be governed by these provisions based on an agreed upon fee. Services not provided as part of this scope of work include, but are not limited to: utility engineering or utility relocation design or assessments; structural engineering, including final design of retaining walls or other structural elements; geotechnical investigations, subsurface exploration, soil testing, or geotechnical engineering; environmental assessments, wetland or stream delineations, threatened and endangered species studies, or cultural resource investigations; traffic impact analyses, transportation studies, traffic modeling, signal design, or other specialized transportation engineering studies; roadway widening or major roadway design beyond improvements directly necessary to accommodate the proposed sidewalk; right-of-way acquisition, railroad coordination, property appraisal, title research, or legal services; boundary or topographic surveying beyond that specifically identified in this scope; construction materials testing or special inspections; environmental remediation; landscape architecture or irrigation design beyond improvements specifically identified in the approved plans; architectural services; electrical engineering or specialty lighting design; and services associated with unforeseen conditions or improvements outside the established project limits. Coordination with utility providers, regulatory agencies, property owners, and transportation agencies necessary to advance the sidewalk design is included; however, specialized engineering, studies, relocations, or improvements required by those entities are not included unless specifically identified elsewhere in this scope of work.
2. **Client's Responsibilities.** In addition to other responsibilities herein or imposed by law, the Client shall:
 - a. Designate in writing a person to act as its representative, such person having complete authority to transmit instructions, receive information, and make or interpret the Client's decisions.
 - b. Provide all information and criteria as to the Client's requirements, objectives, and expectations for the project and all standards of development, design, or construction.
 - c. Provide DbD all available studies, plans, or other documents pertaining to the project, such as surveys, engineering data, environmental information, etc., all of which DbD may rely upon.
 - d. Arrange for access to the site and other property as required for DbD to provide its services.
 - e. Review all documents or reports presented by DbD and communicate decisions pertaining thereto within a reasonable time so as not to delay DbD.
 - f. Furnish approvals and permits from governmental authorities having jurisdiction over the project and approvals and consents from other parties as may be necessary.
 - g. Give prompt written notice to DbD whenever the Client becomes aware of any development that affects DbD's services or any defect or noncompliance in any aspect of the project.
3. **Period of Services.** Unless otherwise stated herein, DbD will begin work after receipt of a properly executed copy of this Agreement. This Agreement assumes conditions permitting continuous and orderly progress through completion of the services. Times for performance shall be extended as necessary for delays or suspensions due to circumstances that DbD does not control. If such delay or suspension extends for more than six months, DbD's compensation shall be renegotiated.
4. **Method of Payment.** Client shall pay DbD as follows:

- a. Invoices will be submitted periodically for services performed and expenses incurred. Payment of each invoice will be due within 25 days of receipt. If the Client fails to make any payment due under this or any other agreement within 30 days after DbD's transmittal of its invoice, DbD may, after giving notice to the Client, suspend services and withhold deliverables until all amounts due are paid.
- b. If the Client objects to an invoice, it must advise DbD in writing giving its reasons within 7 days of receipt of the invoice or the Client's objections will be waived, and the invoice shall conclusively be deemed due and owing. If the Client objects to only a portion of the invoice, payment for all other portions remains due.
5. **Use of Documents.** All documents and data prepared by DbD are related exclusively to the services described in this Agreement and may be used only if the Client has satisfied all of its obligations under this Agreement. They are not intended or represented to be suitable for use or reuse by the Client or others on extensions of this project or on any other project. Any modifications by the Client to any of DbD's documents, or any reuse of the documents without written authorization by DbD will be at the Client's sole risk and without liability to DbD, and the Client shall indemnify, defend and hold DbD harmless from all claims, damages, losses and expenses, including but not limited to attorneys' fees, resulting therefrom. DbD's electronic files and source code remain the property of DbD and shall be provided to the Client only if expressly provided for in this Agreement. Any electronic files not containing an electronic seal are provided only for the convenience of the Client and use of them is at the Client's sole risk. In the case of any defects in the electronic files or any discrepancies between them and the hardcopy of the documents prepared by DbD, the hardcopy shall govern.
6. **Intellectual Property.** DbD may use or develop its proprietary software, patents, copyrights, trademarks, trade secrets, and other intellectual property owned by DbD or its affiliates ("Intellectual Property") in the performance of this Agreement. Unless explicitly agreed to in writing by both parties to the contrary, DbD maintains all interest in and ownership of its Intellectual Property and conveys no interest, ownership, license to use, or any other rights in the Intellectual Property to Client. Any enhancements of Intellectual Property made during the performance of this Agreement are solely owned by DbD and its affiliates.
7. **Opinions of Cost.** Because DbD does not control the cost of labor, materials, equipment or services furnished by others, methods of determining prices, or competitive bidding or market conditions, any opinions rendered as to costs, including but not limited to the costs of construction and materials, are made solely based on its judgment as a professional familiar with the industry. DbD cannot and does not guarantee that proposals, bids or actual costs will not vary from its opinions of cost.
8. **Termination.** The obligation to provide further services under this Agreement may be terminated by either party upon seven days' written notice in the event of substantial failure by the other party to perform in accordance with the terms hereof, or upon thirty days' written notice for the convenience of the terminating party. DbD shall retain any paid deposits and be paid for all additional services rendered and expenses incurred to the effective date of termination, and other reasonable expenses incurred by DbD as a result of such termination.
9. **Standard of Care.** The standard of care applicable to DbD's services will be the degree of care and skill ordinarily exercised by consultants performing the same or similar services in the same locality at the time the services are provided. No warranty, express or implied, is made or intended by DbD's performance of services, and it is agreed that DbD is not a fiduciary with respect to the Client.
10. **LIMITATION OF LIABILITY.** In recognition of the relative risks and benefits of the Project to the Client and DbD, the risks are allocated such that, to the fullest extent allowed by law, and notwithstanding any other provisions of this Agreement or the existence of applicable insurance coverage, that the total liability, in the aggregate, of DbD and DbD's officers, directors, employees, agents, and subconsultants to the Client or to anyone claiming by, through or under the Client, for any and all claims, losses, costs or damages whatsoever arising out of or in any way related to the

services under this Agreement from any causes, including but not limited to, the negligence, professional errors or omissions, strict liability or breach of contract or any warranty, express or implied, of DbD or DbD's officers, directors, employees, agents, and subconsultants, shall not exceed twice the total compensation received by DbD under this Agreement or \$50,000, whichever is greater. This Section is intended solely to limit the remedies available to the Client or those claiming by or through the Client, and nothing in this Section shall require the Client to indemnify DbD.

11. **Mutual Waiver of Consequential Damages.** In no event shall either party be liable to the other for any consequential, incidental, punitive, or indirect damages including but not limited to loss of income or loss of profits.
12. **Construction Costs.** Under no circumstances shall DbD be liable for extra costs or other consequences due to unknown conditions or related to the failure of contractors to perform work in accordance with the plans and specifications. DbD shall have no liability whatsoever for any costs arising out of the Client's decision to obtain bids or proceed with construction before DbD has issued final, fully approved plans and specifications. The Client acknowledges that all preliminary plans are subject to substantial revision until plans are fully approved and all permits obtained.
13. **Certifications.** All requests for DbD to execute certificates, lender consents, or other third-party reliance letters must be submitted to DbD at least 14 days prior to the requested date of execution. DbD shall not be required to execute certificates, consents, or third-party reliance letters that are inaccurate, that relate to facts of which DbD does not have actual knowledge, or that would cause DbD to violate applicable rules of professional responsibility.
14. **Dispute Resolution.** All claims arising out of this Agreement or its breach shall be submitted first to mediation in accordance with the American Arbitration Association as a condition precedent to litigation. Any mediation or civil action by Client must be commenced within one year of the accrual of the cause of action asserted but in no event later than allowed by applicable statutes.
15. **Governing Law:** This Agreement shall be governed by and construed in accordance with the laws of the State of North Carolina.
16. **Hazardous Substances and Conditions.** DbD shall not be a custodian, transporter, handler, arranger, contractor, or remediator with respect to hazardous substances and conditions. DbD's services will be limited to analysis, recommendations, and reporting, including, when agreed to, plans and specifications for isolation, removal, or remediation. DbD will notify the Client of unanticipated hazardous substances or conditions of which DbD actually becomes aware. DbD may stop affected portions of its services until the hazardous substance or condition is eliminated.
17. **Construction Phase Services.**
 - a. If DbD prepares construction documents and DbD is not retained for Construction Phase Services/ Contract Administration, the Client assumes all responsibility for interpretation of the documents and for construction observation, and the Client waives any claims against DbD in any way connected thereto.
 - b. DbD shall have no responsibility for any contractor's means, methods, techniques, equipment choice and usage, equipment maintenance and inspection, sequence, schedule, safety programs, or safety practices, nor shall DbD have any authority or responsibility to stop or direct the work of any contractor. DbD's visits will be for the purpose of endeavoring to provide the Client a greater degree of confidence that the completed work of its contractors will generally conform to the construction documents prepared by DbD. DbD neither guarantees the performance of contractors, nor assumes responsibility for any contractor's failure to perform its work in accordance with the contract documents.

- c. DbD is not responsible for any duties assigned to it in the construction contract that are not expressly provided for in this Agreement. The Client agrees that each contract with any contractor shall state that the contractor shall be solely responsible for job site safety and its means and methods; that the contractor shall indemnify the Client and DbD for all claims and liability arising out of job site accidents; and that the Client and DbD shall be made additional insureds under the contractor's general liability insurance policy.
18. **No Third-Party Beneficiaries; Assignment and Subcontracting.** This Agreement gives no rights or benefits to anyone other than the Client and DbD, and all duties and responsibilities undertaken pursuant to this Agreement will be for the sole benefit of the Client and DbD. The Client shall not assign or transfer any rights under or interest in this Agreement, or any claim arising out of the performance of services by DbD, without the written consent of DbD. DbD reserves the right to augment its staff with subconsultants as it deems appropriate due to project logistics, schedules, or market conditions. If DbD exercises this right, DbD will maintain the agreed-upon billing rates for services identified in the contract, regardless of whether the services are provided by in-house employees, contract employees, or independent subconsultants.
19. **Confidentiality.** The Client consents to the use and dissemination by DbD of photographs of the project and to the use by DbD of facts, data and information obtained by DbD in the performance of its services. If, however, any facts, data or information are specifically identified in writing by the Client as confidential, DbD shall use reasonable care to maintain the confidentiality of that material.
20. **Miscellaneous Provisions.** This Agreement is to be governed by the law of the State where the Project is located. This Agreement contains the entire and fully integrated agreement between the parties and supersedes all prior and contemporaneous negotiations, representations, agreements, or understandings, whether written or oral. Except as provided in Section 1, this Agreement can be supplemented or amended only by a written document executed by both parties.

6.0 SIGNATURES

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the day and year first above written.

Town of Long View

Signature

Title

Date

Destination by Design Studios, PLLC

Signature

Title

Date



Long View NC PD Transparency Portal

Last updated: Wed Sep 09 2026

Overview

Long View NC PD uses Flock Safety technology to capture objective evidence without compromising on individual privacy. Long View NC PD utilizes retroactive search to solve crimes after they've occurred. Additionally, Long View NC PD utilizes real time alerting of hotlist vehicles to capture wanted criminals. In an effort to ensure proper usage and guardrails are in place, they have made the below policies and usage statistics available to the public.

Community Impact

Data & Usage Summary

Data Retention

The number of days data is retained.

30 days

Total Cameras

Number of LPR and other cameras.

4

LPR Cameras

Number of LPR cameras only.

4

Number of Searches

Total user search sessions over the last 30 days.

60

Hotlists Alerted On

National and statewide hotlist sources.

Number of Hotlist Hits

Total hotlist hits over the last 30 days.

502

Top Offense Types

Offense Types used for LPR searches in the last 30 days.

1. Hit and Run/Car Accident
2. Traffic Infraction
3. Wanted Person (Arrest Warrant/Fugitive)
4. Motor Vehicle Theft/Stolen
5. Obstructing the Police (Fleeing/Eluding)

Sharing Network Data With

Organizations granted access to Long View NC PD data.

Alexander County NC SO

App State University NC PD

Appalachian Regional Healthcare System NC PD

Asheville NC PD

Avery County NC SO

Banner Elk NC PD

Beech Mountain NC PD

Belmont NC PD

Blowing Rock NC PD

Bolling Springs NC PD

Burke County NC SO

Burlington NC PD

Caldwell County NC SO

Catawba County NC SO

Catawba NC PD

Cherryville PD (NC)

Cleveland County NC SO

Clover SC PD

Davidson NC PD

Duck NC PD

Receiving Network Data From

Organizations sharing their data with Long View NC PD.

Acworth GA PD

Ahoskie NC PD

Alexander County NC SO

Ancient City Capital

Angier NC PD

Apex NC PD

Asheville NC PD

Avery County NC SO

Belmont NC PD

Bessemer City NC PD

Biltmore Forest NC PD

Black Mountain NC PD

Blowing Rock NC PD

Bolling Springs NC PD

Boone NC PD

Brunswick County NC SO

Buncombe County NC SO

Burke County NC SO

Butner NC PD

Cabarrus County NC SO

Policy & Trust

What's Detected

License Plates, Vehicles

What's Not Detected

Facial recognition, People, Gender, Race

Acceptable Use Policy

Data is used for law enforcement purposes only. Data is owned by Long View NC PD and is never sold to 3rd parties.

Prohibited Uses

Immigration enforcement, traffic enforcement, harassment or intimidation, usage based solely on a protected class (i.e. race, sex, religion), Personal use.

Access Policy

All system access requires a valid reason and is stored indefinitely.

Hotlist Policy

Hotlist hits are required to be human verified prior to action.

Public Search Audit

Download to view searches performed over the last 30 days.

[Download CSV](#)

SOC 2 Type II

Independently audited controls covering security, availability, and confidentiality.

ISO 27001

Information security management aligned with international standards.

Adherence to Key Privacy Principles

Built to focus on data minimization, purpose limitation, and transparency.

Myth vs. Fact

Myth

Flock has been hacked.

Fact

Flock's cloud environment has never been breached. Flock invests in a strong security posture, including adhering to NDAA, SOC2 (Type II), ISO 27001, ISO 27018 FedRAMP 20x, and Higher Education Community Vendor Assessment Tool (HECVAT) compliance. Additional security precautions include Role-Based Access Controls, data encrypted at-rest and in transit, required Multi-Factor Authentication, and regular penetration testing.

Myth

Flock sells and/or shares customer data.

Fact

Your community owns 100% of your data and it will never be sold. Only your agency decides who to share your data with, not Flock. Flock Safety does not publicly release agency search data. Flock does not operate or support any public-facing searchable database of law enforcement lookups, and we do not provide license plate search histories to websites or third parties without the agency's knowledge and authorization. Other agencies who you share footage with have been responding to FOIA requests and sharing this search data.

Myth

My data is fed into a national database.

Fact

Each agency controls access to its own data. Agencies may choose to share information through a broader network, but nothing is shared automatically. Participation is opt-in, governed by defined agreements, and limited to lawful investigative purposes.

Myth

Flock cameras use facial recognition.

Fact

Flock cameras do not use facial recognition technology. Searches are based on vehicle characteristics, and not identity. Flock cannot recognize, identify, or track individuals. It is purpose built for specific public safety investigations, not to monitor people.



TOWN OF LONG VIEW

2404 1ST AVENUE SOUTHWEST

LONG VIEW, NC 28602

TELEPHONE: (828) 322-3921 FAX: (828) 578-6637

Memorandum

To: Mayor Marlow and Board of Alderman
From: Alison Adams, Town Planner
Date: September 14, 2026
Re: Request to Schedule Public Hearing – Voluntary Annexation and Zoning Map Amendment

Pursuant to **G.S. § 160A-58.7**, a public hearing is hereby requested for consideration of two **Voluntary Annexation Petitions** received.

Pursuant to **G.S. § 160D-602**, a public hearing is hereby requested for consideration of a **Zoning Map Amendment** regarding the same properties. The request is for the following properties described below:

Property Information

- **Location:** 1964 Old Shelby Rd, Hickory, NC
- **Parcel ID:** 2791 0509 3127
- **Acreage:** 2.84
- **Current Zoning:** City of Hickory ETJ I-Industrial
- **Proposed Zoning:** I-Industrial

- **Location:** 1970 Old Shelby Rd, Hickory, NC
- **Parcel ID:** 2791 0508 0665
- **Acreage:** 3.00
- **Current Zoning:** City of Hickory ETJ I-Industrial
- **Proposed Zoning:** I-Industrial

The Planning Board will met on July 16th and make its zoning recommendation.

Suggested Action: That the Board of Alderman would **schedule a public hearing** for the Voluntary Annexation Petition, and a separate public hearing for the Zoning Map Amendment; both to be held at the next scheduled Board of Alderman meeting on October 12, 2026.



TOWN OF LONG VIEW

2404 1ST AVENUE SOUTHWEST

HICKORY, NC 28602

TELEPHONE: (828) 322-3921 FAX: (828) 578-6637

Karen Dickerson
Infrastructure Grants Manager
City of Hickory
76 N Center St Hickory, NC 28601

Dear Ms. Dickerson,

We are writing to express support for the City of Hickory's Henry Fork Streambank Restoration and Sewer Line Improvement application for funding under the North Carolina Department of Commerce's Community Infrastructure Program. This application is a critical step toward enhancing the resilience of water and wastewater infrastructure for residents, businesses, and critical facilities in the City of Hickory.

Long View has a vested interest in the funding and success of this project. The Henry Fork Streambank Restoration and Sewer Line Improvement project will help the Hickory community in the continued recovery from the damage caused by Hurricane Helene. This project will assist and protect approximately 11,657 linear feet (2.21 miles) of critical wastewater infrastructure. Over 15,000 residents are served by this system, making it an essential infrastructure project for the Hickory community.

With the funding requested from NC Commerce, the City would be able to implement the full scope of improvements needed to address vulnerabilities exposed by Hurricane Helene. Unaddressed erosion and infrastructure exposure continue to threaten sewer system reliability and increase the risk of future sanitary sewer overflows, environmental contamination, and public health impacts.

In summary, Long View supports the repair of critical wastewater services through the City of Hickory and therefore, we give our support for the funding of the Henry Fork Streambank Restoration and Sewer Line Improvement application for funding under the North Carolina Department of Commerce's Community Infrastructure Program. Please keep us informed of next steps and how we can further engage as a partner and stakeholder.

Sincerely,

Melissa Lalonde

Long View Interim Town Manager

§ 143-318.11. Closed sessions.

(a) Permitted Purposes. - It is the policy of this State that closed sessions shall be held only when required to permit a public body to act in the public interest as permitted in this section. A public body may hold a closed session and exclude the public only when a closed session is required:

- (1) To prevent the disclosure of information that is privileged or confidential pursuant to the law of this State or of the United States, or not considered a public record within the meaning of Chapter 132 of the General Statutes.
- (2) To prevent the premature disclosure of an honorary degree, scholarship, prize, or similar award.
- (3) To consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged. General policy matters may not be discussed in a closed session and nothing herein shall be construed to permit a public body to close a meeting that otherwise would be open merely because an attorney employed or retained by the public body is a participant. The public body may consider and give instructions to an attorney concerning the handling or settlement of a claim, judicial action, mediation, arbitration, or administrative procedure. If the public body has approved or considered a settlement, other than a malpractice settlement by or on behalf of a hospital, in closed session, the terms of that settlement shall be reported to the public body and entered into its minutes as soon as possible within a reasonable time after the settlement is concluded.
- (4) To discuss matters relating to the location or expansion of industries or other businesses in the area served by the public body, including agreement on a tentative list of economic development incentives that may be offered by the public body in negotiations, or to discuss matters relating to military installation closure or realignment. Any action approving the signing of an economic development contract or commitment, or the action authorizing the payment of economic development expenditures, shall be taken in an open session.
- (5) To establish, or to instruct the public body's staff or negotiating agents concerning the position to be taken by or on behalf of the public body in negotiating (i) the price and other material terms of a contract or proposed contract for the acquisition of real property by purchase, option, exchange, or lease; or (ii) the amount of compensation and other material terms of an employment contract or proposed employment contract.
- (6) To consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee. General personnel policy issues may not be considered in a closed session. A public body may not consider the qualifications, competence, performance, character, fitness, appointment, or removal of a member of the public body or another body and may not consider or fill a vacancy among its own membership except in an open meeting. Final action making an appointment or discharge or removal by a public body having final authority for the appointment or discharge or removal shall be taken in an open meeting.
- (7) To plan, conduct, or hear reports concerning investigations of alleged criminal misconduct.
- (8) To formulate plans by a local board of education relating to emergency response to incidents of school violence or to formulate and adopt the school safety components of school improvement plans by a local board of education or a school improvement team.
- (9) To discuss and take action regarding plans to protect public safety as it relates to existing or potential terrorist activity and to receive briefings by staff members, legal counsel, or law enforcement or emergency service officials concerning actions taken or to be taken to respond to such activity.
- (10) To view a recording released pursuant to G.S. 132-1.4A.

(b) Repealed by Session Laws 1991, c. 694, s. 4.

(c) Calling a Closed Session. - A public body may hold a closed session only upon a motion duly made and adopted at an open meeting. Every motion to close a meeting shall cite one or more of the permissible purposes listed in subsection (a) of this section. A motion based on subdivision (a)(1) of this section shall also state the name or citation of the law that renders the information to be discussed privileged or confidential. A motion based on subdivision (a)(3) of this section shall identify the parties in each existing lawsuit concerning which the public body expects to receive advice during the closed session.

(d) Repealed by Session Laws 1993 (Reg. Sess., 1994), c. 570, s. 2. (1979, c. 655, s. 1; 1981, c. 831; 1985 (Reg. Sess., 1986), c. 932, s. 5; 1991, c. 694, ss. 3, 4; 1993 (Reg. Sess., 1994), c. 570, s. 2; 1995, c. 509, s. 84; 1997-222, s. 2; 1997-290, s. 2; 2001-500, s. 2; 2003-180, s. 2; 2013-360, s. 8.41(b); 2014-79, s. 9(a); 2016-88, s. 3.)



CODE ENFORCEMENT REPORT
August 2026



CODE ENFORCEMENT ACTIONS TRACKER

August 2026

Case Number	Address	Violation Type	Case Status
LV2608-038	196 23rd St NW	Nuisance - TJD	Resolved
LV2608-039	3145 13th Ave SW	Nuisance - TJD	Resolved
LV2608-040	2418 6th Ave SW	Nuisance - TJD	Resolved
LV2608-041	118 26th St SW	Nuisance - Ovrgh	Resolved
LV2608-042	168 25th St SW	Nuisance - TJD	Order Issued
LV2608-043	140 25th St SW	Nuisance - Ovrgh	Order Issued
LV2608-072	420 27th St NW	Nuisance - Ovrgh	Owner Notified
LV2608-074	37 36th St SW	Nuisance - TJD	Resolved
LV2608-075	37 36th St SW	Nuisance - Ovrgh	Resolved
LV2608-076	3624 Main Ave NW	Nuisance - Ovrgh	Resolved
LV2608-077	208 33rd St SW	Nuisance - Ovrgh	Resolved
LV2608-078	218 33rd St SW	Nuisance - Ovrgh	Resolved
LV2608-079	3339 1st Ave SW	Nuisance - Ovrgh	Resolved
LV2608-080	1040 26th St SW	Nuisance - Ovrgh	Resolved
LV2608-081	327 27th St SW	Nuisance - Ovrgh	Resolved



CODE ENFORCEMENT ACTIONS TRACKER
August 2026

Case Number	Address	Violation Type	Case Status
LV2608-157	400 37th St SW	Nuisance - TJD	Order Issued
LV2608-158	422 26th St SW	Nuisance - Ovrgrth	Resolved
LV2608-159	427 26th St SW	Nuisance - TJD	Order Issued
LV2608-160	191 23rd St NW	Nuisance - TJD	Resolved
LV2608-161	173 23rd St NW	Nuisance - TJD	Order Issued
LV2608-162	633 26th St PI SW	Nuisance - TJD	Order Issued
LV2608-189	2304 6th Ave NW	Nuisance - Ovrgrth	Resolved
LV2608-190	627 23rd St NW	Nuisance - Ovrgrth	Resolved
LV2608-191	320 26th St NW	Nuisance - Ovrgrth	Owner Notified
LV2608-192	503 19th St SW	Nuisance - Ovrgrth	Resolved
LV2608-193	706 19th St SW	Nuisance - Ovrgrth	Owner Notified
LV2608-194	419 29th St PL SW	Nuisance - Ovrgrth	Resolved
LV2608-195	2921 2nd Ave PI SW	Nuisance - TJD	Resolved
LV2608-250	341 19th St NW	JNMV	Owner Notified
LV2608-251	145 33rd St SW	Nuisance - Ovrgrth	Owner Notified



CODE ENFORCEMENT ACTIONS TRACKER
August 2026

Case Number	Address	Violation Type	Case Status
LV2608-252	220 29th St SW	JNMV	Owner Notified
LV2608-253	220 29th St SW	Nuisance - Ovrgh	Owner Notified
LV2608-254	176 29th St SW	Nuisance - Ovrgh	Owner Notified
LV2608-255	2250 15th St SW	Nuisance - TJD	Owner Notified
LV2608-297	231 37th St SW	Nuisance - Ovrgh	New Violation
LV2608-302	409 37th St SW	JNMV	New Violation
LV2608-303	620 23rd St NW	Nuisance - Ovrgh	New Violation
LV2608-304	2309 6th Ave NW	Nuisance - Ovrgh	New Violation
LV2608-305	216 37th St SW	Nuisance - Ovrgh	New Violation
LV2608-306	214 37th St SW	Nuisance - Ovrgh	New Violation
LV2608-307	2120 4th Ave NW	Nuisance - Ovrgh	New Violation
LV2608-308	2433 11th Ave SW	Nuisance - TJD	New Violation

196 23rd St NW



Before



After

3145 13th Ave SW



Before



After

WPCOG

2418 6th Ave SW



Before



After

118 26th St SW

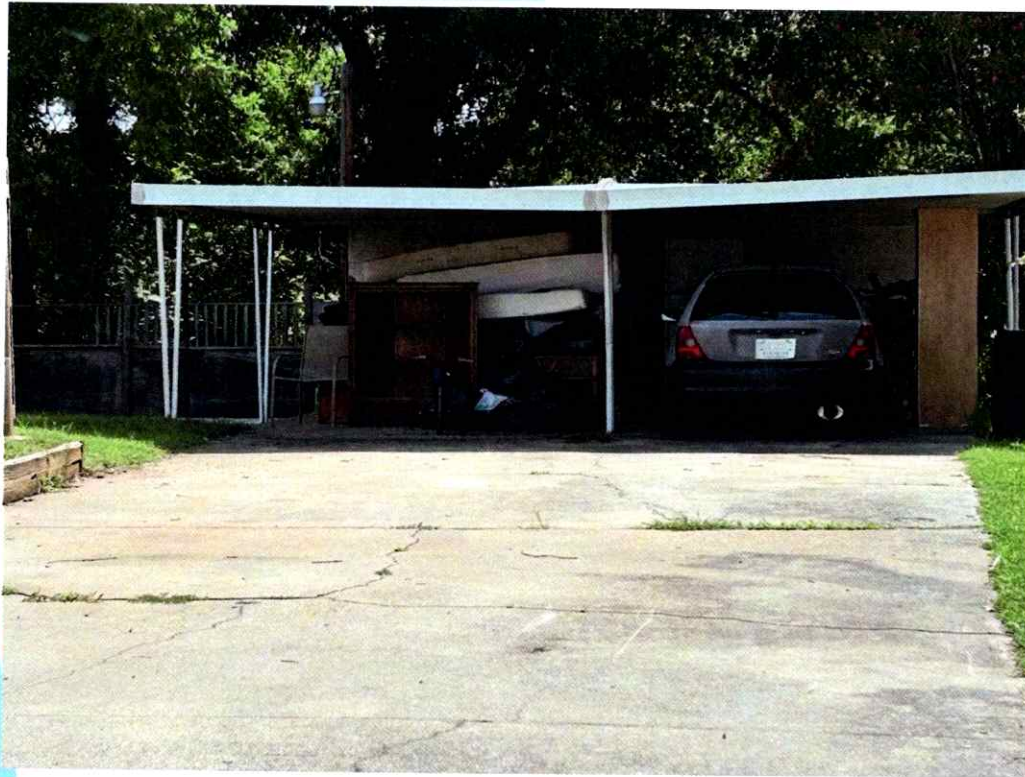


Before



After

2921 2nd Ave Pl SW



Before



After



Questions / Comments / Concerns?

Code Enforcement Officers:

Chad Powell: 828-455-3343, chad.powell@wpcog.org

Kevin Wyatt: 828-234-6023, kevin.wyatt@wpcog.org



Fire Department Activity Report

August 2026

Calls for the Month	91		FIRE RESPONSE TYPE
Structure Fires-Includes Mutual Aid	3	1	Alarm - Residential
30 / 47	Town	10	Alarm - Commercial
13 / 1	MA + ETJ		Alarm - Industrial
			Alarm - Institution
Average Number of Personnel (rounded)			Fire - Residential
4 / 3	Town		Fire - Commercial
3 / 3	County		Fire - Industrial
3 / NA	Mutual Aid		Fire - Institution
Estimated Risk Value		2	Fire - Vehicle
\$533,014,081	Town	1	Fire - Grass/Woods
\$12,000,000	County		Fire - Trash/Dumpster
		1	Fire - Other
Estimated Loss Value		4	MVA
\$242,100	Town	1	Auto-Crash Notification
\$0	County		Assist - PD
			Assist - Other
Training Hours	553.5		Public Dis./Prevention
Pre-Incident Surveys	2	4	Service
Overlapping Incidents	5	1	Good Intent
			Gas Leak
		1	Illegal Burn
Mutual Aid Given		4	HazCon
Mtn View	4		HazMat
Icard	2	1	Airport/Craft/Crash
Hickory	2	11	Mutual Aid/Standby
Cooksville	3		Search
Conover	1		Rescue
		1	CO Alarm
Mutual Aid Recieved			Other
Mtn View	2		
Icard	4		
Hickory	1		
Conover	2	43	TOTAL FIRE
		3	Single Response

	MEDICAL RESPONSE TYPE
12	Breathing
8	Chest Pain
7	Sick / Unknown
3	Unconscious
3	Seizure
3	Diabetic
	Choking
	Laceration
1	Assault/Stab/Shot
	Trauma/Amputate/Avulsion
	Fall/Trip/Slip
	Fracture/Break
2	Hemorrhage/Bleeding
	Behavioral/Psyc.
3	Overdose
	Poisoning
	Suicide
2	Stroke
	Exposure to Hot/Cold
	Burn
	Electrocution
	Allergic Reaction/Anaphx.
	Bites/Stings
4	Gen.Pain/Back/Ab
	Pregnancy/O.B.
	Inhalation Injury
	Drowning
	Obvious Death
	Cardiac Arrest
	Lift Assist
	Other
48	TOTAL MEDICAL
0	Single Response

Respectfully submitted

John M. Keen



LONG VIEW POLICE DEPARTMENT

Monthly Activity Report

August 2026



PATROL	
Dispatched Calls for Service	249
Self/Citizen Initiated Activity	46
Incident Reports	
Larceny	2
Residential B&E&L	0
Business B&E&L	0
Motor Vehicle B&E&L	0
Motor Vehicle Theft	0
Damage to Property	4
Domestic / Non-Assault	12
Domestic / Assault	13
Aggravated Assaults	1
Sexual Crimes	0
Overdose	2
Death Investigations	1
Robbery	0
DRUG	8
Animal Control	4
Fraud	2
Total Incident Reports	57
Traffic	
Traffic Stops	186
Citations	240
Warning Citations	6
Traffic Accidents	9
On-View Arrest	
Felony	13
Misdemeanor	41
Criminal Papers Served	7
Training Hours	
In-person	76
Online	15

Patrol	
Patrol Prosecution Summaries	6
Alarms	16
Residential Keep Checks	1
Business Keep Checks	5425
SW Primary SRO/Community Resource	
Security Checks	18
Doors Found Unsecured/Secured Back	1
Traffic Control	12
Community Resource Projects	3
Teacher Assist calls/mentor Students	0
Lockdown Drills/Fire/Tornado	0
DVO/Child Custody Calls	0
Teacher Parent Conferences	0
Lunch Buddy Program	0
Incident/Arrest/MV Accident Report	0
Animal Services	
Cats	0
Dogs	2
Dog Bites Incidents	2
Dispatched Calls	43
ACO Incident Reports	6
Citations	1
CRIMINAL INVESTIGATIONS	
Cases Assigned	18
Drug Violations/Complaints Investigated	1
Closed Cases	0
Arrests	0
Prosecution Summaries Submitted	14
Search Warrants/Orders	0
Vehicles Recovered	0
Evidence Submitted to Lab	13
Felony Cases Assigned Back to Patrol	0

Revised: March 2021



LONG VIEW POLICE DEPARTMENT
 2404 1st AVENUE SOUTHWEST, LONG VIEW, NC 28602
 TELEPHONE: (828) 327-2343 FAX: (828) 578-6703



Long View Police Department Monthly Activity Report

Month: August		Year: 2026	Investigator: Lt. Goudelock
Offense Committed	OCA	Report Date	Case Disposition
B and E Past	LV2026-00151	3/11/2026	Inactive/Items Entered NCIC
Larceny of MV	LV2025-00722	12/9/2025	Inactive/Hot File/Prior 355 case
Unattend Death	LV2026-00252	4/26/2026	Active/Waiting ME Report
Larceny of Trailer	LV2026-00256	4/30/2026	Inactive/Items Entered NCIC
Possible Sexual Assault	LV2026-00274	5/7/2026	Active/Pros. Summ sent to DA Office
Larceny of Leaf Blower	LV2026-00287	5/14/2026	Inactive/Item Entered NCIC
Recovered Stolen Firearm	LV2026-00287	7/27/2026	Closed by other means

Recovered Property	OCA	Recovery Date	Value
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LVPD Stats	Totals		
Cases Assigned	7		
Drug complaints Investigated			
Total closed case	0		
Arrest Made			
Prosecution Summ. Sub.	13		
Search Warr/Papers Issued			
Search Warr/Papers Served			
Vehicles Recovered			
Evidence submitted to the lab	11		
Total active cases	2		
Special assignment			



LONG VIEW POLICE DEPARTMENT

2404 1st AVENUE SOUTHWEST, LONG VIEW, NC 28602
 TELEPHONE: (828) 327-2343 FAX: (828) 578-6703

Long View

Long View Police Department Monthly Activity Report

Month: August		Year: 2026	Investigator: Sgt. Callicutt
Offense Committed	OCA	Report Date	Case Disposition
Fraud- Identity Theft	LV2026-00342	6/10/2026	Open- Active Investigation
Death Investigation	LV2026-00447	8/3/2026	Open- Active Investigation
Fraud- Larceny by Employee	LV2026-00488	8/17/2026	Open- Active Investigation
Fraud- Obtaining property	LV2026-00086	2/6/2026	Open- Active Investigation (reassigned)

Recovered Property	OCA	Recovery Date	Value
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LVPD Stats	Totals		
Cases Assigned	4		
Drug complaints Investigated	0		
Total closed case	0		
Arrest Made	0		
Prosecution Summ. Sub.	0		
Search Warr/Papers Issued	0		
Search Warr/Papers Served	0		
Vehicles Recovered	0		
Evidence submitted to the lab	0		
Total active cases	4		
Special assignment	N/A		



LONG VIEW POLICE DEPARTMENT

2404 1st AVENUE SOUTHWEST, LONG VIEW, NC 28602
 TELEPHONE: (828) 327-2343 FAX: (828) 578-6703



Long View Police Department Monthly Activity Report

Month: August		Year: 2026	Investigator: E. HARRELSON
Offense Committed	OCA	Report Date	Case Disposition
Sex Offense (Cold Case)	92-00196	11/1/1992	Active- Waiting on DA's Office
Sex Offense (Sex Offender)	LV2026-00104	2/14/2026	Active- PS Submitted
Sex Offense (Juvenile Victim)	LV2026-00208	4/8/2026	Active- Warrants, Suspect Fled
Truancy/Child Neglect	LV2026-00254	4/28/2026	Active- Waiting on DSS
Dangerous Practice (Drive-By)	LV2026-00414	7/19/2026	Active- Further Investigation
Sex Offense (Juvenile Victim)	LV2026-00419	7/22/2026	Active- PS Submitted
Dangerous Practice	LV2026-00493	8/19/2026	Active- Intel/Further Investigation

Recovered Property	OCA	Recovery Date	Value
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LVPD Stats	Totals		
Cases Assigned	7		
Drug complaints Investigated	1		
Total closed case			
Arrest Made			
Prosecution Summ. Sub.	1- EH		
Search Warr/Papers Issued			
Search Warr/Papers Served			
Vehicles Recovered			
Evidence submitted to the lab	2		
Total active cases	7		
Special assignment			